

**Vernon College Fall 2025 Advisory Committee Meeting Minutes**

**Emergency Medical Services**

September 23, 2025 - Century City Center

11:00AM

Joe Chat Sumner Conference Room

**Members present:**

Kenny Hoffman – AMR

Jimmy Young – WFFD

Michael Atwell – AMR

**Vernon College Faculty/Staff**

Casey Potter

Bettye Hutchins

Zachary Nguyen-Moore

Karen McClure

Delilah Fowler

**Members not Present:**

Dr. Ramsamy Selveraj– Medical Director

Ryan Matthews – Trans Star

Cadi Sharp – URHCS

Raymond Schultz – IPCISD

Tom Ostovich – Workforce Solutions

**Guest:**

Gary Griffin – DSHS via Teams

*Casey Potter started the meeting by welcoming the committee and began introductions. Bettye Hutchins thanked the committee members for their attendance and service. Bettye reviewed the purpose of the advisory committee, expressing the importance of the members expertise and guidance. The members ensure our college programs remain relevant and informed on the latest advancements in the fields of discipline. Bettye asked for volunteers or nominations for vice-chair and recorder. Michael Atwell volunteered to be the Vice-Chair; Kenny Hoffman volunteered to be reorder.*

*Chair: Jimmy Young for Donald Hughes*

*Vice-Chair: Michael Atwell*

*Recorder: Kenny Hoffman*

New Business ..... Jimmy Young

❖ **Review program outcomes**

*Jimmy Young asked the faculty member, Casey Potter, to review the program outcomes with the committee.*

*Casey reviewed the following program outcomes.*

**A. Program outcomes**

1. Apply fundamental knowledge and demonstrate skills relating to airway management, respiration, and artificial ventilation.

2. Apply fundamental knowledge of cardiovascular anatomy, physiology, and pathophysiology and demonstrate skills relating to cardiovascular assessment, resuscitation, and patient management.
3. Apply fundamental knowledge relating to anatomy, physiology, and pathophysiology and demonstrate skills relating to emergency care and transportation based on assessment findings of injured patients.
4. Apply fundamental knowledge relating to anatomy, physiology, and pathophysiology and demonstrate skills relating to emergency care and transportation based on assessment findings of medical patients.
5. Apply fundamental knowledge relating to EMS operations, roles, and responsibilities to ensure patient, public, and personnel safety.

**Program Outcomes Mapped to courses**

Program: Emergency Medical Services (EMS)						Credential: Certificate in Completion	
Award: Emergency Medical Services							
CIP: 51.0904							
LIST OF ALL COURSES REQUIRED AND OUTCOMES							
Program Outcomes					Course Number	Course Title	
1	2	3	4	5			
	X	X			HPRS 1206	Essentials Medical Terminology	
					LEAD 1100	Workforce Development with Critical Thinking	
X	X	X	X	X	EMSP 1501	Emergency Medical Technician	
X	X	X	X	X	EMSP 1260	Clinical	
	X	X	X	X	EMSP 1338	Intro to Adv Practice	
	X	X	X	X	EMSP 1355	Trauma Management	
X	X	X	X	X	EMSP 1356	Patient Assessment & Airway Management	
X	X	X	X	X	EMSP 1362	Clinical	
				5. Apply fundamental knowledge relating to EMS operations, roles, and responsibilities to ensure patient, public, and personnel safety.			
				4. Apply fundamental knowledge relating to anatomy, physiology, and pathophysiology and demonstrate skills relating to emergency care and transportation based on assessment findings of medical patients.			
				3. Apply fundamental knowledge relating to anatomy, physiology, and pathophysiology and demonstrate skills relating to emergency care and transportation based on assessment findings of injured patients.			
				2. Apply fundamental knowledge of cardiovascular anatomy, physiology, and pathophysiology and demonstrate skills relating to cardiovascular assessment, resuscitation, and patient management.			
				1. Apply fundamental knowledge and demonstrate skills relating to airway management, respiration, and artificial ventilation.			

### **1. Approve program outcomes**

*After review of the program outcomes, Jimmy Young asked the committee for a motion to approve the program outcomes and matrix as presented.*

*Michael Atwell made a motion to approve the program outcomes and matrix as presented.*

*Kenny Hoffman seconded the motion.*

*The motion was approved with those members present; subsequent vote online passed motion.*

### **B. Assessment methods and results**

*Jimmy Young asked the faculty member, Casey Potter, to explain in more detail the assessment methods and results. Casey reviewed the information below.*

*We are currently using sterling credentials to track student skill achievement. Each EMT skill requires a minimum of five (5) peer check-offs and one (1) instructor check-off. We conduct skills testing at the end of the semester which serves as a state exam for the EMT's. I speak with every instructor prior to the skills date and inform them of the skill they will be instructing, including familiarity with the coinciding skill sheet. I reconstructed all exams using our course objectives as well as the NAEMT educational standards. Our final exam does have a 100 percent pass rate with the average score being 84 the top score has been 90 and the lowest score has been 78. Our Advance EMT course final has had similar results with our average score being 89 and the top score has been 92 and the lowest score has been 88.*

*We have had to utilize our rolling average policy that has caused two students with unsatisfactory grades to be removed and by doing so that has kept our final exam pass rate this high, only allowing students that are prepared to reach the end of the course.*

*We have no changes we would like to propose at this time.*

### **1. Approve assessment methods and results**

*Jimmy Young asked the committee for a motion to approve the assessment methods and results as presented.*

*Kenny Hoffman made a motion to approve the assessment methods and results as presented.*

*Michael Atwell seconded the motion.*

*The motion was approved with members present and subsequent vote online passed motion for assessment methods as presented.*

### **C. Workplace competency (course or exam)**

*Jimmy Young asked the faculty member, Casey Potter, to tell the committee about the workplace competency and how the students have performed on the competency.*

*Casey reviewed the following information with the committee.*

National Registry Examination

Program Outcome	Number of students who took the course or licensure exam	Results per student	Use of results
1.	EMT 34	26 Passed (84%) 5 eligible for a retest 3 no test	NREMT
	13 EMT's last year	Pass rate up 30% from last year	
	AEMT 20	16 Passed (84%) 3 eligible for a retest 1 no test	
	4 AEMT's last year	Pass rate up 9% from last year	
	EMR 10	7 passed (70%) 3 eligible for a retest	

#### 1. Approval of workplace competency

*Jimmy Young asked the committee if any one had questions or recommendations. He then asked the committee for a motion to approve the workplace competency as presented.*

*Michael Atwell made a motion to approve the workplace competency as presented.*

*Kenny Hoffman seconded the motion.*

*The motion was approved by members present; subsequent vote online passed motion for workplace competency as presented.*

#### D. Program Specific Accreditation Information and Requirements (if applicable)

*Jimmy Young asked the faculty member, Casey Potter, to update the program specific accreditation information and requirements. Casey discussed the following information with committee members.*

1. Endorse program minimum expectation.
2. To prepare competent entry-level EMT/AEMT's in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains
3. Endorse the program's required minimum number of patient/skill contacts for each of the required patients and conditions.

## **E. Review program curriculum/courses/degree plans**

*Jimmy Young asked the faculty member, Casey Potter, to review the program curriculum/courses/degree plans with the committee.*

*Casey reviewed the following program curriculum/courses/degree plans. We have replaced the course SCIT 1407 which was applied anatomy with HPRS 1206 Which is medical terminology. I believe this will cause an increase to our NREMT pass rate by getting our student more familiar with the medical terms seen on the National Registry exam. This also lowers costs for students, including tuition for this course as well as the fact that we use open resources, so the students do not have to purchase a book for it.*

*Casey did not have any recommended changes for 2025-2026.*

## **Emergency Medical Services, Block 1 – EMT Basic (certificate)**

Instructional Location - Century City Center

**CIP 51.0904**

**ADVANCED EMERGENCY MEDICAL TECHNICIAN (A-EMT)**

**CERTIFICATE OF COMPLETION** (Probable Completion Time – 9 months or 32 weeks)

**Major Requirements (23 SH)**

EMSP 1260	Clinical - Emergency Medical Technology/Technician (EMT Paramedic) (B)	2
EMSP 1501	Emergency Medical Technician	5
LEAD 1100	Workforce Development with Critical Thinking	1
HPRS 1206	Essentials of Medical Terminology	3
	<b>Total Credit Hours:</b>	<b>11</b>

## **Emergency Medical Services, Block 2 – Advanced EMT Certificate**

Instructional Location - Century City Center

**CIP 51.0904**

EMSP 1338	Intro to Adv Practice	3
EMSP 1355	Trauma Management	3
EMSP 1356	Patient Assessment & Airway Management	3
EMSP 1362	Clinical	3
	<b>Total Credit Hours:</b>	<b>12</b>

1. **Approve program revisions (if applicable, if no revisions skip)**

*N/A*

2. **Does the committee have any recommendations for changes 2025-2026?**

*Casey stated that there are no other revisions for the 2025-2026 academic year.*

**F. Statistics**

*Casey Potter discussed the current program statistics with the committee.*

Program Statistics:

- Graduates 2024-2025: 64 (10 EMR, 34 EMT, 20 AEMT)
- Enrollment Summer: 6
- Majors Fall 2025-2026: 32
- Enrollment Fall 2025: 18 EMT's Vernon College Students

**G. Local Demand/labor Market Outlook**

*Bettye led the CLNA survey discussion.*

1. *Committee listed students need flexibility, money and critical thinking skills as barriers.*
2. *Committee agreed the quality of the program is related to the graduation rate of the program.*
3. *Casey, along with the other committee members would like to see the program advertised with more diversity. Taking a female paramedic to career and school fairs.*
4. *Committee commented local need value with program. Members present committed the students they have hired from VC's program have been well prepared for work.*

Occupation	National Median Wage	State Median Wage	Local Median Wage	Current /Projected Job openings (2022-2032)	Projected Growth (2022-2032)
EMT	\$19.88 /hr. \$41,340/annual	\$17.79/hr. \$37,000/annual	\$17.48/hr \$36,360/annual	1,180 TX	24%

\*BLS 2024 wage data

*Jimmy Young asked the committee for any recommendation for program statistics hearing none he moved forward.*

#### **H. Evaluation of facilities, equipment, and technology**

*Casey Potter stated that the program purchased following items.*

We have purchased some new wearable wound simulators to practice our skills as well as having more realistic scenario training. We also have purchased a Stryker power cot to utilize in our training and our scenarios with Perkins's fund courtesy of Bettye's delegation with that process.

*Jimmy Young asked the committee for discussion or recommendations for new equipment hearing none he moved forward*

#### **I. Professional development of faculty**

*Jimmy Young asked the committee to review the professional development opportunities that the faculty has taken advantage of during the year.*

Casey Potter attended the Texas EMS Educators summit at the end of March and obtained his Advance Coordinator license

*Jimmy Young asked if the committee for discussion or recommendations for professional development for the staff. The committee offered none, he moved forward.*

#### **J. Promotion and publicity (recruiting) for the program**

*Jimmy Young asked the faculty, Casey Potter, to elaborate on the promotion and publicity for the EMS Program.*

The EMS program has attended a career day at the WFISD career and education center. We have also created a Facebook page to increase engagement with the public.

#### **K. Serving students from special populations:**

*Jimmy Young asked the faculty member, Casey Potter, to review special populations. Casey read the following. Casey informs his students of new beginnings and the PASS Center. His program is included in the Perkins grant, that gives qualifying students up to \$250.00 per school year for uniform, tools or other equipment required for the program.*

Vernon College is an open enrollment college. The Proactive Assistance for Student Services (PASS) department offers many services for documented disabilities such as but not limited to quiet testing, longer testing times, interpreters, and special equipment.

Vernon College has a program titled "New Beginnings" for students who qualify to receive transportation, childcare, and/or textbook loans. Perkins funding is also offering assistance to break down barriers such as uniform, supply, and equipment costs.

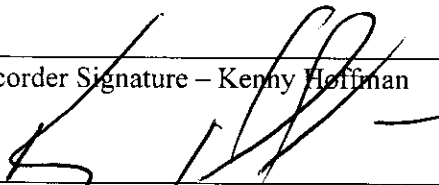
Peer to Peer mentoring, tutoring (online and in person), resume building, student success series, and counseling are just a few of the other options/services available to students.

1. Special populations' new definitions:
  - a. Individuals with disabilities;
  - b. Individuals from economically disadvantaged families, including low-income youth and adults;
  - c. Individuals preparing for nontraditional fields; insert male/female ratio
    - i. Fall 2024: (14) EMT 4 Females/ 10 Males (15) AEMT 0 Females/15 Males
    - ii. Spring 2025 (14) EMT 0 Females/ 14 Males (5) AEMT 1 Female/4 Males
    - iii. Summer 2025 (6) EMT 3 Females/3 Males (10) EMR 2 Females/8 Males
    - iv. Fall 2025: (20) EMT 9 Females/11 Males
  - d. Single parents, including single pregnant women;
  - e. Out-of-workforce individuals;
  - f. English learners;
  - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
  - h. Youth who are in, or have aged out of, the foster care system; and
  - i. Youth with a parent who—
    - i. Is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
    - ii. Is on active duty (as such term is defined in section 101(d) (1) of such title).

*Jimmy Young asked if the committee had any further action, discussion or recommendations. The committee offered none.*

## **Adjourn.**

*Jimmy Young adjourned the meeting at 12:27PM.*

Recorder Signature – Kenny Hoffman 	Date <i>11/19/25</i>	Next Meeting: Fall 2026
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